INVITATION TO SUBMIT QUOTATIONS

Refurbishment and Functional Upgrade of the Vehicle and Pedestrian Gates – Drammensveien 105, 0273 Oslo

Reference No.: 141-03-16-8-38257-1/26 Publication date: 22nd October 2026

1. INVITATION TO SUBMIT QUOTATIONS

The Embassy of Bosnia and Herzegovina in Oslo (hereinafter: the Contracting Authority) invites interested contractors to submit quotations for the refurbishment and functional upgrade of the existing vehicle and pedestrian gates at Drammensveien 105, 0273 Oslo.

Funding for this procurement has been secured. The maximum available contract value is EUR 21,000 excluding VAT, equivalent to 233.533 NOK excluding VAT. The stated NOK ceiling shall govern the assessment of financial acceptability. Quotations shall be stated in NOK excluding VAT.

1.1. Scope of the Offer

Complete refurbishment or replacement of both gates with gates of the same appearance, one motorized operation of the double-leaf vehicle gate, and a new intercom with electric unlocking of the pedestrian gate (manual opening system without motorized operation-public entrance).

Bidders may submit a single total fixed price. Refurbishment of the existing gates, fabrication of new gates of the same appearance, or a combination of the two approaches is permitted, provided that all requirements in Section 2 are met.

1.2. Mandatory site visit

A site visit before submitting a quotation is mandatory. Appointments shall be arranged with the Contracting Authority using the contact details below. During the visit, each bidder shall verify all relevant dimensions, the driveway gradient, the condition of the gate leaves, hinges, locks, supports and walls, possible locations for gate operators, and the availability of electrical power connections.

1.3. Submission and validity of quotations

Submission deadline is 9th November 2026 at 3 p.m. Quotations shall be delivered in a sealed envelope marked "Quotation – Embassy of BiH Gates / Do Not Open Before the Deadline" to: Embassy of Bosnia and Herzegovina, Drammensveien 105, 0273 Oslo. Quotations may be submitted in Bosnian/Croatian/Serbian, English or Norwegian. Quotations shall remain valid for at least 60 days after the submission deadline.

Contact for enquiries and site visits: Jelena Arifi-Keketović, info@bhembassy.no, +47 22 54 02 61. Questions may be submitted until 5th November 2026.

The Contracting Authority intends to enter into the Contract immediately upon completion of the procurement procedure, i.e. after obtaining the approval of the competent authorities. The Tenderer shall specify the earliest possible commencement date and the total period required for completion of the works.

1.4. Contractual and commercial terms

- The price shall be a fixed lump sum for a fully functional solution, including all foreseeable works, materials, electrical installations, transport, installation, protective treatment, testing and site cleaning.
- Payment is envisaged upon following successful handover and receipt of a correct invoice. Bidders proposing a different payment schedule shall clearly state it; any such schedule is subject to acceptance by the Contracting Authority.
- If the Contractor requests an advance payment, this must be clearly stated in its quotation. An advance of up to 20% of the quoted price may be permitted, subject to provision of an adequate bank guarantee.
- The minimum warranty for the works and installed equipment shall be 24 months from handover.

- Subcontractors are permitted; the selected contracting party shall remain responsible for all works and equipment.
- Works that could not reasonably have been identified during the mandatory site visit and constitute a genuine change in scope shall not be carried out or charged without the Contracting Authority's prior written approval.

1.5. Contracting Authority's Right to Cancel the Procurement Procedure

The Contracting Authority reserves the right to cancel or discontinue the procurement procedure at any time prior to the conclusion of the contract, without any obligation to award a contract or reimburse bidders for any costs incurred in preparing and submitting their quotations. The Contracting Authority shall not be required to provide reasons for such cancellation.

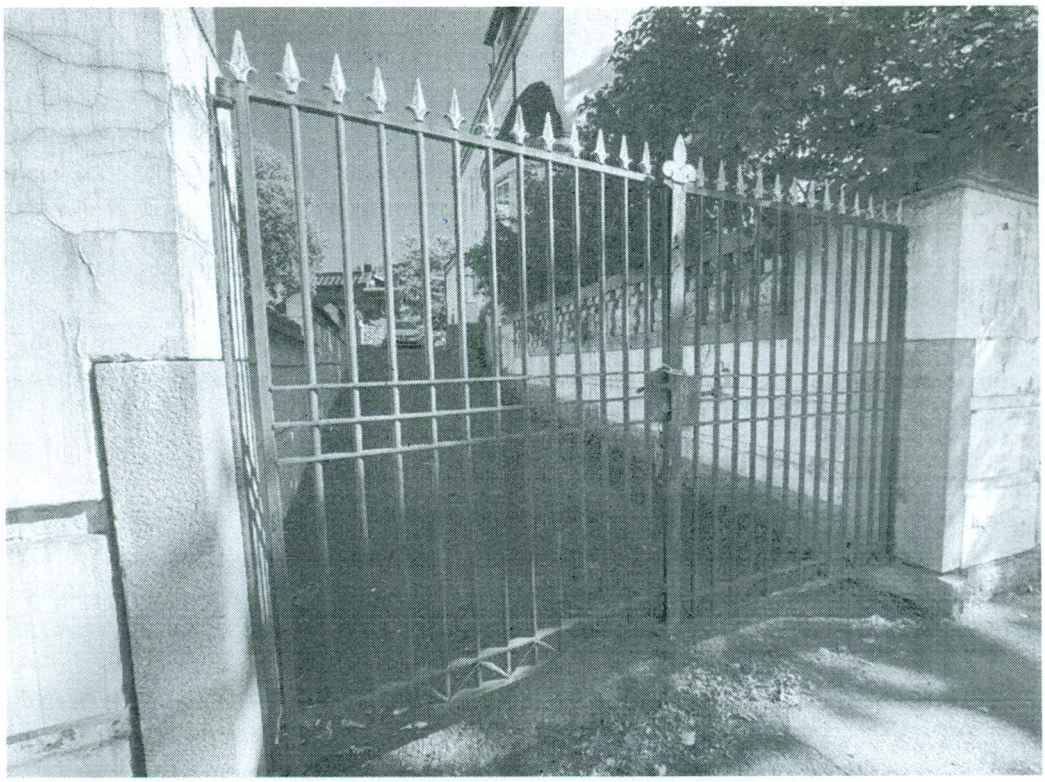
2. TECHNICAL DESCRIPTION AND EXISTING CONDITIONS

2.1. Description of existing conditions

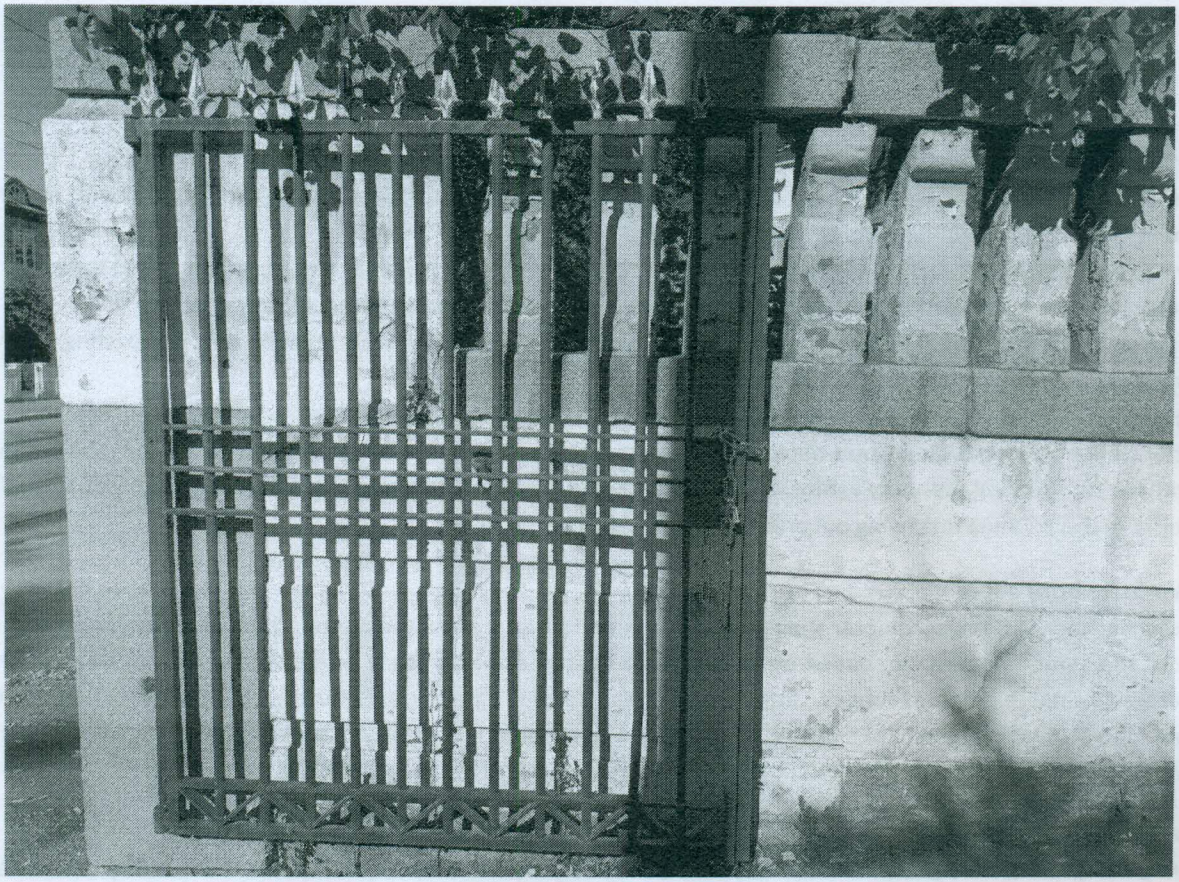
There are two separate metal gates at the site: double-leaf gate on a driveway rising towards the building. The gates have traditional vertical metal bars, decorative finials and an existing painted finish. The photographs show corrosion and deterioration of certain joints, fittings and locksmith components. The structural adequacy of the existing supports, hinges and walls must be assessed at the site visit; photographs alone do not establish their load-bearing capacity.

The vehicle-gate opening measures approximately 3,100 mm between the walls at the existing hinges. This and all other dimensions are indicative and must be verified by the contractor. Both gates is currently opened manually inwards over the rising driveway. No intercom system currently exists for the pedestrian gate; a new installation is required.

The photographs are provided for information about the existing conditions; the mandatory site visit shall be authoritative.



Photograph 1. Entrance gate for visitors, existing position and longitudinal slope of the access route.



Photograph 2. Vehicle entrance gate (motorized operation planned) – detail of the lock, corrosion, and side support.

Photograph 3. Vehicle entrance gate (motorized operation planned) – detail of the lock, corrosion, and side support.

2.2. Mandatory site restrictions

- Both gates **MUST** remain in their existing positions, in the current plane of the fence. Setting them back, moving them forward or relocating them is not permitted.
- The existing architectural appearance, proportions, decorative details and paint colour must be preserved. Complete refurbishment or fabrication of new gates with a matching appearance is permitted.
- Both gates shall continue to open inwards into the property; the solution must function with the existing driveway gradient and available ground clearance.
- Interventions in stone/masonry pillars and historic elements of the fence shall be minimized. Any proposed intervention beyond ordinary non-damaging fixings must be described in the quotation and may only be carried out with the Contracting Authority's prior written consent and any required approvals from the competent authorities.
- The gate leaves must not swing out onto the public pavement or road.

2.3. Works to both gates

Following the site visit, the contractor shall propose either refurbishment of the existing gate leaves or fabrication of new leaves of the same appearance, based on its professional assessment. The scope includes repair or replacement of deteriorated metal elements, hinges, fittings, locks and stops; corrosion removal; surface preparation; suitable anticorrosion protection; and final painting to a standard appropriate for Oslo's outdoor climate. Include all necessary local works to fixings and connections in compliance with the restrictions in Section 2.2.

2.4. Motorized vehicle gate

Provide a complete drive system for both leaves, a control unit, remote controls (at least four), safety devices against obstacles and crushing, suitable stops, safe manual release in the event of a power failure, required electrical installations, testing and commissioning. The bidder shall select a technical solution suited to the existing geometry and limited space along the side walls and must demonstrate its suitability. No particular motor manufacturer is specified.

2.5. Pedestrian gate – public entrance

The refurbished or new gate of the same appearance must allow safe and unobstructed manual operation, including fully functional hinges, locks, and gate stops. Motorized operation is not included for this gate.

A new audio intercom system is mandatory, including suitable external and internal communication units, an electric lock/release mechanism operated from within the Embassy, connections, cabling, and all necessary components to ensure reliable closing and locking.

The pedestrian gate shall be opened manually following electrical unlocking. The system must be suitable for outdoor use and comply with all applicable safety and emergency evacuation requirements.

2.6. Completion and handover

The contractor shall functionally test the gates and all proposed electrical systems, verify safety functions, provide user instructions and warranty documentation, remove waste and leave the site clean and tidy.

3. BIDDER ELIGIBILITY REQUIREMENTS

- The bidder must be legally registered in Norway for the relevant activity.
- The bidder shall provide a brief overview of experience in comparable metalwork/gate works (for example, descriptions of up to three projects or photographs); reference projects of a specified contract value are not required.
- The required electrical installation and automation works shall be carried out by appropriately qualified personnel and, where required, duly registered personnel, either employed by the Tenderer or by a subcontractor.

- The bidder shall provide valid tax and VAT certificates where required by the applicable procedure, together with evidence of registration. 4. MANDATORY CONTENT OF THE QUOTATION

The quotation must contain all of the following items:

1. Bidder's name, address, registration/organization number and contact person.

2. Clear statement whether the existing gates will be refurbished or new gates fabricated.

3. The total fixed price in NOK excluding VAT for offer, with a concise price breakdown using the form in Section 6.

4. The earliest possible commencement date and the total completion period in calendar days, including procurement/fabrication, installation and handover.

5. The warranty period in months (minimum 24 months).

6. A brief Method Statement (recommended length: 1–2 pages) explaining refurbishment or replacement, installation, corrosion protection, treatment of the driveway gradient, work adjacent to walls and installation of the intercom.

7. The manufacturer and exact model of the gate operator, the manufacturer's Technical Data Sheet and catalogue/brochure or equivalent official documentation, and a simple sketch or annotated photograph showing the location of the motor, its brackets and the opening arrangement.

8. The manufacturer/model and technical data sheet for the intercom and electric lock, or equivalent manufacturer documentation.

9. Evidence of registration, brief evidence of relevant experience and other qualification documentation listed in Section 3.

10. A statement accepting the technical restrictions, with any departures from the proposed payment conditions clearly identified.

5. EVALUATION AND CONTRACT AWARD CRITERIA

5.1. Administrative and Technical Compliance (YES/NO)

Timely submission, completeness, mandatory site attendance, eligibility and compliance with the minimum requirements and restrictions in Section 2 shall first be checked. The technical feasibility of the motorized drive must be explained and supported by the required manufacturer documentation. Quotations failing mandatory requirements shall not be ranked by price. Clarifications may be requested only to the extent permitted by the applicable procurement rules.

5.2. Award criterion – lowest price

The contract shall be awarded to the Tenderer offering the lowest total net price that meets the tender requirements.

If two or more tenders under the selected option have the same lowest net price, preference shall be given to the tender offering the shorter overall completion period. If the completion periods are also identical, preference shall be given to the tender offering the longer warranty period.

6. QUOTATION FORM

Bidder name: _____ Organization No.: _____

Contact person / email: _____ Site visit (date): _____

Proposed solution:
□ Refurbishment of existing gates
□ New matching gates
□ Combination

Item	Price in NOK (excluding VAT)
Vehicle gate – refurbishment or new construction	
Motorized vehicle gate operator, safety devices and controls	
Pedestrian gate, intercom and electric lock (without motorized operation)	
Associated civil and electrical works and other items	
TOTAL FIXED NET PRICE	

Earliest commencement date: _____ Completion period: _____ calendar days

Warranty: _____ months Quotation validity: _____ days

Payment terms / any deviations: _____

We declare that we have visited the site, inspected the existing conditions, and that the quoted price includes a fully functional solution for the option offered, in accordance with the technical description and the requirements and limitations set out in this invitation.

Place and date: _____

Signature of the authorized representative: _____